SDBIP 2017/18 SUNDAYS RIVER VALLEY MUNICIPALITY



MAYOR INITIALS ......

# CERTIFICATE OF APPROVAL BY THE MAYOR

hereby approve the Service Delivery and Budget Implementation Plan for the 2017/18 financial year, as I, NOMBULELO GRACE BIXA, in my capacity as the Mayor of Sundays River Valley Municipality, required in terms of the Local Government Municipal Finance Management Act Section 53(c)(ii)

22 June 2017

DATE

NOMBULELO G BIXA

# QUALITY CERTIFICATION BY THE ACTING MUNICIPAL MANAGER

Budget Implementation Plan (SDBIP) for the 2017/18 financial year for approval by the Mayor. This SDBIP been I, THEMBEKILE MACHELESI, the Acting Municipal Manager submit the top layer of the Service Delivery and prepared in terms of the Municipal Finance Management Act and also the regulations thereto

22 June 2017

DATE

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#### 1. Introduction

targets, as well as spending the capital budget within the given time frames. The IDP and Budget are key documents informing the SDBIP. The Sundays River Valley Municipality's reviewed IDP and budget documents were then considered in drawing up our SDBIP. This document is The purpose of the Service Delivery and Budget Implementation Plan (SDBIP) is to assist municipal management to achieve service delivery now brought before Council for adoption for the 2017/18 financial year.

implementing the municipality's delivery of municipal services and its annual budget. Essentially a business plan, the SDBIP is an integral part A Service Delivery and Budget Implementation Plan is defined in chapter 1 of the Act as a detailed plan approved by the Executive Mayor for process. The SDBIP is the connection between the budget and management performance agreements, and it includes detailed information on of the financial planning process. Although its approval is required after the budget its preparation has occurred in tandem with the budget how the budget will be implemented – by means of forecast cash flows – and service delivery targets and performance indicators

## 2. Executive Summary

The Municipality is required to produce a Service Delivery and Budget Implementation Plan to show the following;

- Monthly projections of revenue and expenditure for the operating and capital budgets
- Quarterly service delivery targets and performance indicators.

Each month the Municipal Manager must present the Mayor with a report showing how income and spending is progressing against these projections. Every quarter the Mayor must report to Council on the progress of the budget

# 3. Legislative Framework for SDBIP and PMS

The need for a monitoring tool within municipalities comes from a number of legislative pieces, giving guidance and direction on the path to be followed when developing these systems. All this is done in order to ensure effective and efficient service delivery to our communities. The different pieces of legislation are discussed below.

# 3.1 The White Paper on Local Government (1998):

The White Paper on Local Government (1998) suggested that local government should introduce the idea of using monitoring tools to measure impact and performance. Therefore the white paper further notes that Performance management is critical to ensure that plans are being implemented, that they are having the desired development impact, and that resources are being used efficiently.

## 3.2 The Municipal Systems Act (2000):

Government has taken this idea of measuring performance forward in chapter six of the Municipal Systems Act (32 of 2000) which requires all municipalities to:

- Develop a performance management system
- Set targets, monitor and review performance based on indicators linked to their IDP 0
- Publish an annual report on performance for the councillors, staff, the public and other spheres of government. 0
- Incorporate and report on a set of general indicators prescribed nationally by the minister responsible for local government 0
- Conduct an internal audit on performance before tabling the report.
- Have their annual performance report audited by the Auditor-General.
- Involve the community in setting indicators and targets and reviewing municipal performance

The SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other as required by the MFMA (Act 56 of 2003)

# 3.3 Municipal Finance Management Act

implementing the municipality's delivery of services and the execution of its annual budget and which must include (as part of the top layer) the Section 1 of the MFMA defines the SDBIP as a detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for following

- a) projections for each month of
- (i) revenue to be collected, by source; and
- (ii) operational and capital expenditure, by vote
- b) service delivery targets and performance indicators for each quarter.

According to Section 53(1)(c)ii of the MFMA (Act 56 of 2003) the mayor of the municipality must take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

Section 69 of the MFMA determines that the draft SDBIP and performance agreements must be submitted to the Executive Mayor within 14 days after the approval of an annual budget The mayor is to receive the draft SDBIP 14 days after approval of budget and therefore the final SDBIP approved 14 days after receiving the first draft. Sundays River Valley Municipality Budget for 2017/18 was approved on the 30th May 2017, accordingly the draft SDBIP was received by the mayor and final draft adopted on the 22<sup>nd</sup> June 2017.

## 4. The Components of a SDBIP

The five necessary components of a SDBIP are

- 1. Monthly projections of revenue to be collected for each source
- 2. Monthly projections of expenditure (operating and capital) and revenue for each vote
- 3. Quarterly projections of service delivery targets and performance indicators for each vote
- 4. Ward information for expenditure and service delivery
- 5. Capital works plans

#### 5. The SDBIP Concept

council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by National Treasury, in MFMA circular 13, outlined the concept of the SDBIP. It is seen as a contract between the administration, the administration over the next twelve months.

managers and community. It is also a performance monitoring tool that enables the Municipal Manager to monitor the performance of It is a management, implementation and monitoring tool that will assist the Executive Mayor, councillors, Municipal Manager, senior senior managers. The MFMA requires that the performance agreements of senior managers be linked to the measurable performance objectives in the SDBIP.

remedial steps in the event of poor performance. The SDBIP is considered as a layered plan. Whilst only the top layer is made public at council, the budget and performance targets should be broken down into smaller targets and cascaded to middle-level and junior As a vital monitoring tool, the SDBIP should help enable the Executive Mayor and Municipal Manager to be pro-active and take managers. Directorates should be producing their own SDBIP's which roll up into the municipality's SDBIP.

### 6. MFMA requirement

## 6.1 Approval of the SDBIP

Mayor within 14 days of the budget being approved as well as drafts of the annual performance agreements required in the Municipal Responsibilities of municipal officials. Under chapter 8 the Accounting Officer must submit a draft of the SDBIP to the Executive Under the MFMA the process for approval of the SDBIP is covered under Chapter 7 - Responsibilities of Mayors and Chapter 8 -Systems Act.

Chapter 7 of the MFMA requires the Executive Mayor to "take all reasonable steps" to ensure that the SDBIP is approved by the mayor within 28 days after the approval of the budget and that the SDBIP is made public no later than 14 days after that

## 6.2 Implementation & monitoring

financial problems. When a budget monitoring report is received under section 71 or 72 of the MFMA, the Executive Mayor must Section 54 sets out the responsibilities of the Executive Mayor with regard to budgetary control and the early identification of check whether the budget is being implemented in accordance with the SDBIP.

approval of council following an adjustments budget. The Executive Mayor must issue instructions to the accounting officer to ensure If it is decided to amend the SDBIP, any revisions to the service delivery targets and performance indicators must be made with the that the budget is implemented in terms of the SDBIP.

# 7. SDBIP in Sundays River Valley Municipality

and the Municipal Managers' Office where it is championed by the IDP manager in consultation with the Directorates of the The production of the SDBIP in Sundays River is conducted primarily by the Finance Department through the Chief Financial Officer Municipality.

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

COMPONENT 1

Monthly projections of revenue to be collected for each source

						Budget Year 2017/18	2017/18						
Revenue By Source	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18
Property rates	8 210	1 825	945	2 055	1 143	1 130	1 699	1 048	982	746	1 355	1 397	22 536
Service charges - electricity revenue	1 623	2 180	1 505	2867	457	694	849	701	290	976	640	413	10 916
Service charges - water revenue	132	149	341	278	330	245	318	211	296	156	180	198	2 835
Service charges - sanitation revenue	24	9	24	25	46	22	32	43	88	35	47	16	386
Service charges - refuse revenue	40	65	8	83	147	55	47	73	83	78	8	69	906
Rental of facilities and equipment	2	2	m	2	10		φ	-	-	-	-	-	29
Interest earned - external investments	102	111	158	131	129	115	182	156	133	131	110	129	1 653
Interest earned - outstanding deblors	215	215	215	215	215	215	215	215	215	215	215	215	2 585
Fines, penalites and forfeits	49	80	52	25	==	100	79	52	51	37	100	62	825
Licences and permits	162	263	121	165	265	161	121	201	327	356	285	252	2 680
Agency services	165	122	66	263	162	208	123	188	228	400	246	512	2715
Transfer receipts - operational	30 600		452			20 450			9 571			10 77.1	71 844
Other revenue												18 878	18 878
Cash Receipts by Source	41 324	5 083	3 996	4 292	3 015	23 396	3 672	2 887	12 202	2 732	3 270	32 913	138 787
												1	

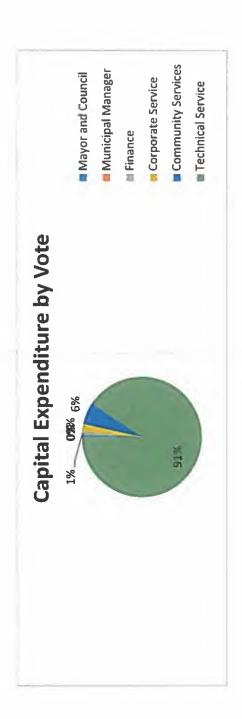
Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

**COMPONENT 2** 

Monthly projections of expenditure (operating and capital) and revenue for each vote

Operational Expenditure by Vote July August September	i	Budge	4 15. 004-1140							
July August			Budget rear 2017/18							
	otember October	r November	December	January	February	March	April	May	June	Budget 2017/18
May or and Council 604 604 60	604	604 604	604	604	604	604	604	604	1 963	8 604
Municipal Manager 945 845 94	945	945 845	945	945	845	945	945	945	155	10 246
Finance 3.246 3.246 3.24	3 246 3.	3 246 3 246	3 246	3 246	3 246	3 246	3 246	3 246	4 056	39 762
Corporate Service 1 088 1 088 1 08	1 088 1	1 088	1 088	1 088	1 088	1 088	1 088	1 088	2 201	14 167
Community Services 2 492 2 492 2 49	2 492 2	2 492 2 492	2 492	2 492	2 492	2 492	2 492	2 492	3 521	30 937
Technical Service 7 025 7 025 7 02	7 025 7 (	7 025 7 025	7 025	7 025	7 025	7 025	7 025	7 025	986 9	84 265
15 400 15 300 15 40	15 400	15 400 15 300	15 400	15 400	15 300	15 400	15 400	15 400	18 881	187 981

					Budge	Budget Year 2017/18							
Capital Expenditure by Vote	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2017/18
Vote 1 - May or and Council	44	44	44	44	44	44	44	44	44	44	44	44	530
Vote 2 - Municipal Manager	20	8	20	8	20	20	20	20	20	20	8	20	239
Vote 3 - Finance	17	27	27	27	27	27	27	27	27	27	27	27	320
Vote 4 - Corporate Service	133	133	133	133	133	133	133	133	133	133	133	133	1 600
Vote 5 - Community Services	377	377	377	377	377	377	377	377	377	377	377	377	4 527
Vote 6 - Technical Service	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	5 912	70 939
Total Expenditure by Vote	6 513	6 513	6 513	6 513	6 513	6 513	6 513	6 513	6 513	6 513	6 513	6 513	78 155



					Budget	Budget Year 2017/18							
Revenue by Vote	July	August	September	October	November	December	January	February	March	April	Мау	June	Budget 2017/18
May or and Council	602	602	209	602	602	602	602	602	602	602	602	1 486	8 104
Municipal Manager	602	602	602	602	602	602	602	602	602	602	602	602	7 219
Finance	4 504	4 504	3 254	4 504	4 504	3 254	4 504	4 504	4 504	4 504	3 084	1 105	46 725
Corporate Service	909	909	909	909	909	909	909	909	909	909	909	5 178	11 844
Community Services	1 973	2 473	2 473	1 973	2 473	2 473	1 973	2 473	1 973	2 473	1 673	283	24 685
Technical Service	8 986	8 986	8 986	8 986	8 986	8 986	8 986	8 986	8 986	3 986	8 987	35 397	134 245
	17 272	17 772	16 522	17 272	17 772	16 522	17 272	17 772	17 272	17 772	15 552	44 050	232 822

# COMPONENT 3 AND 4: SERVICE DELIVERY COMPONENT

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

Targets	.02 03 04		100% 100%		36 36 36	40 40 40	60% 100% NA	25 25 25	ж ж	A 200.
Quarterly Targets	10	_	%001	-	36	40	30%	25	m	7 40%
BUDGET		200 000	1 428 500	1 500 000	75 600	40 000	300 000	1		
Annual target		ক	%001	3 land fill sites maintained	144	160	100%	100	12	100%
Bascline		9	11 462 households	New KPI	184	93	%001	30	37	2 7 CEP B
Ward		1; 4; 5; 6;	All wards	1; 3;4 5; 6	All wards	All wards		All wards	Whole of the municipality	Whole of
Project		Clean up campaigns – illegal dumping	Solid waste removal	Maintenance of landfill sites	Water	Inspections of food selling premises	DMF development	Inspections of premises of fire safety	Road traffic operations	Traffic
Key Performance Indicator (KPI)		Number of clean- up campaigns for targeted areas	The percentage of households with access to basic level of solid waste removal	Number of landfill sites maintained	Number of water samples tested	Number of inspections conducted at food selling premises.	% progress in the development of the Disaster Management plan	Number of premises inspected for fire safety compliance	Number of road traffic law enforcement operations conducted	% improvement
Strategic Objective		Communities have sufficient and affordable solid waste	disposal options to encourage clean and healthy environment		To ensure provision of	water quality monitoring and food control	To ensure the provision of effective and efficient fire and disaster management	services throughout the SRVM	To ensure provision of traffic services including improved	revenue
**		-	2	m	4	40	9	-	<b>∞</b>	6

10.9

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

	10%	2	Y X	2
	5%	7	<u> </u>	2
	10%	7	-	2
	V.	2	_	2
		250 000	000 009	
	25%	00	m	00
the year	6 435 633	New KPI	New KPI	New KPI
municipality   the year	Whole of the municipality	All Wards	All wards	All wards
	Collection of old traffic debts	Maintenance of cemeteries	Maintenance of community halls	Library outreach programmes
revenue from the previous year quarter baseline (comparing quarter to quarter of the same period)	% of traffic fines debt collected	Number of cemeteries maintained	Number of community halls maintained or renovated	Number of library programmes conducted
		Communities of SRVM with specific reference to youth have	access to suitable and affordable recreational and sport facilities as	well as public amenities.
	01	=	12	13

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

KEY PERFORMANCE AREA: INSTITUTIONAL MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT

	64	20%	25%	01	25%	2 women at senior management and 8 at middle management	∞
	£Ō.	30%	V.	으	25%	<b>۲</b>	00
ırgets	02	50%	25%	10	25%	e X	eo
Quarterly Targets	Q1	V.	NA	0	25%	۲ Z	8
BUDGET				000 059	650 000		380 000
Annual Target		700%	50% of existing budgeted vacancies are filled	40	100%	2 women at senior management and 8 at middle management	32 ward
Baseline		%001	7% of existing budgeted vacancies were filled		000%	8 women at middle management and 1 at senior management	16
Ward		ı			1		VII
Project		Review of the organogra m	Recruitme	Training of employees	Expenditur e on training	Employme nt equity	Ward
Key Performance Indicator	(KPI)	% progress in the review of the organizational structure	% of existing budgeted vacancies filled	Number of employees trained	% of the municipality's budget actually spent on implementing its workplace skills plan	The number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality's approved employment equity plan	Number of
Strategic Objective		To ensure the municipality approves the organogram and fills vacancies		Capacity building and empowerment	programmes to ensure skills enhancement of staff.	To ensure that the municipality has employment equity plan and that targets are met	To ensure
#		-	7	۳ د د	4	2	
			-			-	_

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

04 10% 25% (change management and hand-holding (Finance, Traffic,	cal atc
25% manya and h holdi (Final Traff	Technical and Corporate Services)
.03 20% 21/2 (Town-planning section concluded)	
O2 30% 25% (corresponde ne module and meeting management concluded)	
Quarterly Targets           Q1         Q2           Q1         Q2           10%         30°           25%         25%           (coand Natis and Concluded)         no           concluded)         ma           concluded)         cool	
580 000 50 000 1 000 000	
Annual Target  committee meetings organized as per schedule 70% progress in resolving In resolving in provement plan  4  Records management system fully acquired	
Baseline New KPI  New KPI	
Ward wards wards	
Project committee meetings ICT ICT Employee health and safety	
Key Performance Indicator (KPI) ward committees meetings organized (As per schedule) % progress in resolving ICT audit improvement plan number of employee health and safety programmes conducted % progress in the delivery and commissioning of the electronic	document management system
Strategic Objective Discrive public participation of ward committees.  To optimise the information and communications technology(ICT) function to organizational performance remployee employee employee wellness through provision of therapeutic programmes and provision of therapeutic programmes and physical fitness To ensure effective and efficient records management	
Strateg Objecti Objectiv particip ward co ward co municip To optii informa commun commun commun programiz proformi program pro	

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

KEY PERFORMANCE AREA: LOCAL ECONOMIC DEVELOPEMNT

	,				
	04	1 LED strategy reviewed		10%	40
	63	1		20%	40
<b>Fargets</b>	.O.		-	20%	40
Quarterly Targets	01	1 SMME strategy and 1 policy reviewed	-	10%	40
BUDGET		50 000	12 000	R28 000	4
Annual Target		3 development strategies reviewed/develo ped (LED strategy, SMME strategy, SMME	4	60 % of SMMEs in our data base benefited from skills and business development training	091
Baseline		New KPI	4	New KPI	171
Ward		All	Ail		wards
Project		Developme nt or review of strategic LED documents	SMME and Cooperative s outreach programmes		Job creation through capital projects
Key Performance	Indicator (KPI)	Number of development strategies developed/revie wed	Number of business development programmes conducted	% of SMMEs in our data base who benefited from skills and business development training	Number of jobs created through the municipality's local economic development initiatives including capital projects
Strategic Objective		Establishmen t of policy framework for LED	To strengthen the capacity of SMMEs and Increase the number of viable emerging businesses		To facilitate employment creation
<b>#</b> :		-	2		м

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

35	Strategic	Key	Project	Ward	Baseline	Annual Target	BUDGET	BUDGET   Quarterly Targets	argets		
	Objective	Performance									
		Indicator (KPI)						01	70.	63	64
1.											1
<del></del>	Promotion of		Food	IIV	New KPI	20 households		2	2	2	2
	at least 5	households	security	wards		benefit through					
	community	benefitting	programme			food security					
	development	through food				programme					
	programmes	security									
		programme									
		No of people	Health and	1, 2,	New KPI	12		3	3	3	3
		who benefit	environmen	8, 6							
		from various	tal								
		waste	managemen								
		management									
		services	programme								
5	To expand the	% expenditure	Public	All	New KPI	%001	00009	30%	40%	30%	
	Lourism Lourism of CD V	on tourism	private	wards							
	area	budget	partnership								
			with LTO								

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

KEY PERFORMANCE INDICATOR: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

			1					
	Q4	30% (Final IDP submitted to Council for approval by the 31 May 2018)	All resolutions executed		-	2	-	R
	63	20% (draft IDP submitted to Council by 30 <sup>th</sup> March 2018)	All resolutions executed	_	-	.5	_	2
gets	Q2	25% (strategic direction section reviewed)	All resolutions executed	_	_	2	_	2
Quarterly Targets	01	25% (desktop situational analysis completed)	All resolutions executed		_	2	-	2
BUDGET		12 000	1	P	1		40 000	100 000
Annual Target		100%	All resolutions executed	4 Audit and risk committee meetings	4	00	4	00
Baseline		100%	All resolutions executed	4 Audit and risk committee meetings		01	4	
Ward		All wards	All wards	å		1; 4; 5 & 8	1	
Project		Review of the IDP	Execution of Council resolutions	MPAC	Audit and risk committee meetings	Mayoral outreaches and izimbizo	IGR	Special programmes
Key Performance Indicator (KPI)		% progress of IDP review	% of Council resolutions executed as per council minutes	Number of MPAC meetings held and audit committee meetings held	Number of audit and risk committee meetings held	Number of community outreach awareness campaigns conducted	Number of IGR meetings held	Number of Youth programmes convened (Youth council, youth month, SMME support, youth
Strategic objective		Annual review and development of IDP/Budget	To enhance Council oversight			Continuously ensure good customer care for SRVM's stakeholders.	To continuously cooperate in the provision of service delivery initiatives	Mainstreaming of vulnerable groups in municipal programmes
非			2	m	4	٠	9	7

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

Strategie   Key Performance   Indicator (KEV)   Amontal   Baseline   Amontal   RIDGET   Quarterly Targets   Amontal   Amonta										,		
Strategic		64				-		NA NA	5		2	50%
Strategie   Key Performance   Project   Ward   Baseline   Annual   BUDGET   Quarterly Target   Quarterly T		Q3		1		_		S	\$		2	20%
Strategie   Key Performance   Project   Ward   Baseline   Annual   BUDGET	gets	02		enn.		_		V.V.	5	4	2	10%
Strategie Key Performance objective Indicator (KP1)  Indicator (KP2)  Indi	Quarterly Tar	QI				_		2	<b>'</b> 0		2	N/A
Strategic Key Performance Project Ward Baseline objective Indicator (KPI)    Indicator (KPI)   Indicat	BUDGET			30 000	3 000	30 000		d	000 01	R200 000	62 500	
Strategic Key Performance objective Indicator (KPI)  Strategy strategy implementation) Number of women programmes initiated (gender based violence, SWME development) Number of business plans developed for the Elderty and disabled disabled Anumber of programmes for children convent of programmes on child abuse, career expo, take a girl child to work) To ensure a fully number of signed abusessments Management performance assessments Performance performance assessments System agreements Conducted for all section 56 managers Number of intens Interns for employed of or the development of development of annual report To intensify Number of the development of annual report HIVAIDS All warder annual report To intensify Number of the development of annual report To intensify Number of the development of annual report To ordurated annual annual report To ordurated annual annual report annual	Annual Target			2 programmes initiated	2 business plans developed for elderly and disabled	4		01	20	4 interns employed over six months	00	80% progress towards
Strategie Key Performance Project objective Indicator (KPI)  Strategy implementation) Number of women programmes initiated (gender based violence, SMME) System aurea fully number of signed disabled abuse, career expo, awareness on child abuse, career expo, take a girl child to work)  To ensure a fully number of signed functional performance agreements performance agreements conducted for all section 56 managers  Number of intens of development annual report development of annual report annual report annual report annual report annual report conducted for all section 56 managers  HIV/AIDS HIV/AIDS HIV/AIDS Avareness and conducted for all section infindings by the improving AG audit plan	Baseline							10	_	New KPI		
Strategie   Key Performance objective   Indicator (KPI)    strategy   implementation   Number of women programmes initiated (gender based violence, SMME development)   Number of business plans developed for the Elderly and disabled   Number of programmes for children convened (Back to school, awareness on child abuse, career expo, take a girl child to work)   To ensure a fully   number of signed functional   Performance agreements   Management performance   Performance agreements   Management performance   System   section 56 managers   Number of intems   FluV/AIDS   HIV/AIDS   awareness and   conducted for all section in conducted   SRVM   Sprogress towards   I'm dings by the improving AG audit	Ward								1		All wards	
Strategic objective To ensure a fully functional Performance Management System System SRVM To intensify HIV/AIDS awareness and education in SRVM ITO ensure all findings by the	Project							Performance agreements	Performance assessments	Interns for Annual report development	HIV awareness programmes	Audit action plan
	Key Performance Indicator (KPI)		strategy implementation)	Number of women programmes initiated (gender based violence, SMME development)	Number of business plans developed for the Elderly and disabled	Number of programmes for children convened (Back to school,	awareness on child abuse, career expo, take a girl child to work)	number of signed performance agreements	number of times performance assessments conducted for all section 56 managers	Number of interns employed for the development of annual report	Number of HIV/AIDS programmes conducted	
# 8 8 8 8 11 11 11 11 11 11 11 11 11 11 1	Strategic objective							To ensure a fully functional Performance	Management System		To intensify HIV/AIDS awareness and education in SRVM	To ensure all findings by the
	<b>#</b> :			90	6	10		=	2	3	7	15

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

	1					
	Q4		N/A	25%	100%	High
	Q3		N/A	45%	100%	V/V
rgets	٥ <u>5</u>		Qualified audit opinion	15%	00%	N/A
Quarterly Targets	٥ <u>ا</u>		N/A	15%	100%	Y/X
BUDGET						
Annual E		improving AG audit outcome	Qualified - audit opinion	- 100%	internal audit and audit committee accepted recommendat ions	High
Baseline			adverse	New KPI	New KPI	New KPI
Ward					٠	
Project			Improvement of the audit opinion	Internal audits	Internal audit	Quality
Key Performance Indicator (KPI)		outcome	Nature of audit opinion	% of internal audits completed	% of internal audit and audit committee accepted recommendations implemented	Level of quality assurance of internal audit obtained
Strategic objective		Auditors are addressed				
∓t:			91	17	<u>∞</u>	19

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

KEY PERFORMANCE AREA: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

	Т	1	1	1	Ι		
	₹	2kms pumping main	20%	30% (2 ponds complete d)	0.8kms	20%	6.7kms
	03	(a)Elevate d storage tank completed (b) pump station	20%	20% (2 pump stations)	1	35%	0
<b>Fargets</b>	Q2	All SCM processes complete d	30%	35% (fencing complete d)	1	30%	0
Quarterly Targets	01	ζ <sub>Z</sub>	Υ <sub>N</sub>	15%	1	15%	0
BUDGET		R12 629 208	2 100 000	R4 468 009	R6 723 462	R500 000	29 000 000
Annual Target			100% expenditur c	100% of the works	0.8kms of storm-water upgraded to surface standards	100% expenditur e	6.7kms
Baseline		New Project			. 1		New Project
Key Performance Indicator (KPI)		Progress in the upgrading of the Valencia WWTW	% expenditure on rehabilitation of the bulk pipeline feasibility study	% progress in the upgrading of Paterson Waste Water Treatment Works	Kms of storm-water roads upgraded to surface standards	% expenditure on the Msengeni bulk taxi route project	Kms of roads upgraded
Ward		м	1;2	ব	4	2	2
Project		Upgrading of Valencia Water Supply	Feasibility study on the rehabilitation of the bulk pipeline	Upgrading of the Paterson waste water treatment works	Upgrading of Local Distributor Roads- Paterson Link Road	Msengeni bulk taxi route	Small town revitalization (roads)
Strategic Objective		Ensure access and a continuous supply of good quality water and sanitation to each user by 2022			SRVM Community has access to good quality roads built according to applicable standards.	1	
3£:		2		m	4	5	

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Strategic Objective   Project   March   Key Performance   Basedine   Annual   BUDGET   Quarterly Targets   Project   Quarterly Targets   Quarter		·						
Strategic Objective   Project   Ward   Med Performance   Baseline   Annual   BHIDGET   Quarterly Targets		04	30%	400	10 weeks	N V		80%
Strategic Objective   Project   Ward   Key Performance   Baseline   Annual   BUDGET   Quarterly To ensure compliant   Capital   Mylole of   The percentage of a   100%   100%   26 037 000   20%		63	30%	200	10 weeks	VN V	40%	VX
Strategie Objective Project Ward Ky Performance Baseline Annual BUDGET  Target BUDGET  To ensure compliant Capital Whole of Inference (ACP)  To ensure compliant Capital Myhole of Inference of a 100% 100% 26 037 000  To applia projects actually spent on capital projects actually spent on a particular financial municipal water usage water bases (Bersig, Masses Mabbita.  Adapting plans and the properties of the municipal water town Approval of Whole of Timeous approval Inference of town Approval of Whole of Timeous approval Inference of the municipal water that the poor Access to free Myhole of Timeous approval activities on the mailtain plans and the mailtain plans access to a set of basic services and that a pace of the mailtain plans access to a set of basic acrevices and that a pace of the mailtain plans access to a set of basic acrevices are access to a set of basic acrees are access to a set of basic acces	Targets	Q2	20%	500	10 weeks	70%	20%	٧٧
Strategic Objective Project Ward Key Performance Baseline Annual Indicator (KPI) Indicator (KPI) Target Indicator	Quarterly	īò	20%	Ś.	10 weeks	VA.	40%	₹ Z
Strategic Objective Project Ward Key Performance Baseline  To ensure compliant Capital Whole of The percentage of a 100% reporting in all respects spending municipality spent on capital projects identified for a particular financial period in terms of the municipality spent on capital projects identified for a particular financial period in terms of the municipal water usage water losses Mabhitan. Aqua Park, Aqua Park, Aqua Park, Aqua Park, Aqua Park, Adua P	BUDGET		26 037 000	000 059	•	•	13 000 000	
Strategic Objective Project Ward Key Performance Indicator (KPI)  To ensure compliant Capital Whole of The percentage of a reporting in all respects spending ity anticipal water usage water losses Mathind.  Improved efficiency in reduction in municipal water usage reticulation reticular linearial period in terms of the municipality's integrated development plan reticulation reticular linearial period in terms of the municipal water usage reticulation reduction in 1; 2 replaced development plan reticulation water losses Mathind.  Digmanicipal water usage reticulation reticulation reticulation reduction in 1; 2 replaced for a municipal water usage water losses Mathind.  Aqua Park, Masengari and Kirkwood town  Digmanicipal water usage reticulation reticulation reticulation reticulation reticulation reticulation within Saxwood town  Digmanicipal water usage water losses water losses administration within Saxwood town  RESSA Whole of Timeous approval ity Committee and integrated development ity Digman reticulation living plans administration within assessment ity Digman reterification project its municipal households access free basic services and that excess to a set of basic carvices and that excess to a set of basic carvices and that excess to a set of basic carvices are recognitive to a set of basic carvices and that excess to a set of basic carvices are carbon as a set of basic carvices and that carried access to a set of basic carvices are carbon and the carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carried access to a set of basic carvices and that carri	Annual Target		100%	1400	10 weeks	70%	100%	80%
Strategic Objective Project Ward  To ensure compliant capital spending in all respects spending municipal of all grants  Improved efficiency in reduction in municipal water usage (Bersig, Moses Mabhida, Aqua Park, Masengeni and Kirkwood town  Effective Town Approval of Whole of Planning administration within SRVM insuredition ity assessment  I Upgrade electricity whole of network for future assessment municipal development  Electrification   1;2  To ensure that the poor Access to free Whole of plassic services and that each households access free basic services municipal ity each household has access to a set of basic	Baseline		%001	•	10 weeks	70%		3074 indigents receiving services
Strategic Objective Project  To ensure compliant reporting in all respects of all grants  Improved efficiency in reduction in municipal water usage water losses (Bersig, Moses Mabhida, Aqua Park, Msengeni and Kirkwood town  Effective Town Kirkwood town  Planning administration within SRVM jurisdiction  Upgrade electricity assessment development  Electrification  To ensure that the poor Access to free households access free basic services basic services basic services and that each household has	Key Performance Indicator (KPI)		The percentage of a municipality's capital budget actually spent on capital projects identified for a particular financial period in terms of the municipality's integrated development plan	Number of cisterns replaced	Timeous approval of building plans	% compliance with NERSA assessment (D-form)	% expenditure on the national electrification project	The percentage of households earning less than R1100 per month with access to free basic
Strategic Objective  To ensure compliant reporting in all respects of all grants  Improved efficiency in municipal water usage administration within SRVM jurisdiction  Upgrade electricity network for future development  development  To ensure that the poor households access free basic services and that each household has access to a set of basic	Ward		Whole of municipal ity		Whole of . municipal ity	Whole of municipal ity	1;2	Whole of municipal ity
3 2 1	Project		Spending	reduction in reticulation water losses (Bersig, Moses Mabhida, Aqua Park, Msengeni and Kirkwood town	Approval of building plans	NERSA assessment	Electrification	Access to free basic services
6 6 6 # # 11 11 11 11 11 11 11 11 11 11 11 11	Strategic Objective		To ensure compliant reporting in all respects of all grants	Improved efficiency in municipal water usage	Effective Town Planning administration within SRVM jurisdiction	Upgrade electricity network for future development		To ensure that the poor households access free basic services and that each household has access to a set of basic
	*		9	-	01	=	12	13

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Strategic Objective	ve Project	Ward	Key Performance Indicator (KPI)	Baseline	Annual Target	BUDGET	Quarterly Targets	Targets		
							01	02	63	8
household services	S		services							
	Access to basic Whole of services municipal ity	Whole of municipal ity	The percentage of households with access to basic level of water, sanitation, electricity and solid waste removal		70%		٧z	VZ VZ	VN	70%

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KEY PERFORMANCE AREA: FINANCIAL VIABILITY AND MANAGEMENT

	Strategic objective	Key Performance	Baseline	Annual Target	BUDGET	Quarterly Targets	ts		
		Indicator (KPI)				lō	Q2	03	<b>₽</b> 0
<u> </u>	To produce financial reports that meet the requirements of National Treasury department	Timely submission of AFS to Council and Auditor General	Submitted before 31 August 2017	Timely submission of AFS to Council and Auditor General on/or before 31	1 500 000	AFS submitted to AG on 31 August 2017	VV	√V.	NA
		Timely submission of annual and adjustment budget	Both annual and adjustment budget submitted within stipulated time	Timely submission of annual budget on 30 May 2018 & Timely submission of adjustment budget on 28 February 2018 to NT	-	Š.	V <sub>N</sub>	Timely submission of adjustment budget on 28 February 2018 to NT	Timely submission of annual budget on/or before 30 May 2018 to NT
		Number of statutory reports submitted on time to AO, Mayor, PT and NT	12	12 section 71 reports submitted within 10 working days of each new month to AO, Mayor, PT and NT	,	rg.	m	m	E
			12	12 grants reports submitted on time to AO, Mayor, PT and NT		Ю	E	<b>с</b> г	m

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

		<u> </u>					1			
	04	-	%01	09	2.5%	300	50%	-	VN	45%
	63		30%	09	2.5%	300	90%	٧٧	V <sub>N</sub>	45%
gets	02	-	30%	09	2.5%	300	50%	1		45%
Quarterly Targets	īò	-	30%	09	2.5%	300	50%	VV.	VN	45%
BUDGET		•	2 345 000	ı	,	8	1	ı	1 381 988	
Annual Target		4 section 52d reports submitted within 30 days of each new quarter	100%	09	10% increase in revenue collected	1200	50% irregular expenditure reduced, relative to the previous financial year	2 movable asset verifications performed	I GRAP compliant asset register submitted for external audit	45%
Baseline		ব	100%	New KPI		3074	New KPI	New KPI		
Key Performance	Indicator (KPI)		% expenditure on FMG grant	Number of days creditors outstanding, excluding long term creditors	% increase in revenue collected	Number of indigents registered	% Irregular expenditure reduced, relative to the previous financial year	Number of movable asset verifications performed	Number of GRAP compliant asset register submitted for external audit	A = (B-C)/D A - debt coverage B- total operating revenue received C- operating
Strategic objective		,	To ensure compliant reporting in all respects of all grants	To ensure a sustainable cash flow	To ensure debt is managed sustainably	•	To ensure proper procurement of goods and services in terms of chapter 11 of MFMA	To ensure proper asset management		Financial viability as expressed by ratios
*		5	9	7	ec	6	10	=	12	13

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**	Strategic objective	Key Performance	Baseline	Annual Target	BUDGET	Quarterly Targets	S		
		Indicator (KPI)				01	02	03	04
		grants D - debt							
		service payments							
		(i.e. interest +							
		redemption) due							
		within the current							
		financial period							
14		A = B/C A -		30 days		30 days	30 days	30 days	30 days
		outstanding							
		service debtors to							
		revenue B - total							
		outstanding							
		service debtors C							
		- annual revenue							
		actually received							
15		A = (B + C)/D A -		1 – 3 months		I - 3 months	1 – 3 months	1 – 3 months	1 – 3 months
		cost coverage B -							
		all available cash							
		at a particular							
		time C –							
		investments D -							
		monthly fixed							
-		operating							
		expenditure		Ī					

#### Component 5

Service Delivery Budget and Implementation Plan – 2017/18 Sundays River Valley Municipality

Detailed capital works plan broken down by ward over three years

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	000000	201	2017/18	2018/19	2019/20
CHIAKEMENIS	WARLS	OWN FUNDING	GRANT FUNDING	GRANT FUNDING	GRANT FUNDING
COUNCIL					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
VEHICLE-MAYOR	ALL WARDS	200 000			
FURNITURE- SPEAKER	HEAD OFFICE	30 000			
		530 000		,	
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
		1		4	•
MUNICIPAL MANAGER		15 000			
LAPTOP	HEAD OFFICE	15 000			
STRATEGIC DEPT		84 000			
PROJECTOR	HEAD OFFICE	8 000			
SCREEN- PROJECTOR	HEAD OFFICE	3 500			
LOUDHAILER	HEAD OFFICE	10 000			
LAPTOPS FOR NEW EMPLOYEES (2)	HEAD OFFICE	15 000			
FURNITURE (MANGE, JESSICA, OWEN, 2 NEW)	HEAD OFFICE	45 000			
WATER DISPENSER	HEAD OFFICE	2 500			
INTERNAL AUDIT		140 000			
FURNITURE	HEAD OFFICE	20 000			
LAPTOPS	HEAD OFFICE	30 000			
SOFTWARE	HEAD OFFICE	60 000			
		239 000		•	
FINANCE	V				
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
SCANNER	HEAD OFFICE	35 000			
SHREDDER	HEAD OFFICE	30 000		-	
BINDING MACHINE	HEAD OFFICE	25 000		. 1 . 1	
LAPTOPS VEHICLE	HEAD OFFICE HEAD OFFICE	30 000			
		300 000			
70 - D = U =		350 000		г	

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PUBLIC SAFETY		-			
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
VEHICLE-FIRE	ALL WARDS	500 000			
OFFICE EUIPMENT & FURNITURE- FIRE	HEAD OFFICE	30 000			
BRAKE TESTING MACHINE- ROADWORTHY	ALL WARDS	400 000			
FURNITURE- ROADWORTY	HEAD OFFICE	11 000			
LAPTOP- ROADWORTHY	HEAD OFFICE	000 9			
AIRCONS-DLTC	HEAD OFFICE	25 000			
SPEED APPARATUS-TRAFFIC	ALL WARDS	155 000			
TOTAL CAPITAL		1 127 000		*	
CORPORATE SERVICES					
CAPITAL EXPENDITURE		AMDUMT	AMOUNT	AMOUNT	AMOUNT
A POTODS AND DESKTODS-IT	HEAD OFFICE	50,000,00			
SOL SERVED LIDGER DE	HEAD OFFICE	40 000 00			
CAPITAL SPARES-ICT	HEAD OFFICE	100 000.00			
ELECTRONIC DOCUMENT MANAGEMENT	HEAD OFFICE	1 000 000.00			
OFFICE FURNITURE (LUNG) DESK & ELLEN : CHAIR)	HEAD OFFICE	10 000 00			
DIGITAL RECODER	HEAD OFFICE	20 000:00			
OFFICE EQUIPMENT( FILING CABINENTS)	HEAD OFFICE	50 000.00			
COMPUTERS( LUNG) AND GLENNIS)	HEAD OFFICE	30 000.00			
SYSTEM UPGRADE	HEAD OFFICE	300 000.00			
		1 600 000.00			
COMMUNITY SERVICES					
CAPITAL EXPENDITURE		AMOUNT	AMOUNT	AMOUNT	AMOUNT
ENVIRONMENTAL					
DESKTOP	HEAD OFFICE		20 000		
CAMERA	HEAD OFFICE	10 000			
LIBRARIES					
DESKTOP-6 LIBRARIES + LAPTOP(ISABEL)	HEAD OFFICE	51 000			
FRIDGE	HEAD OFFICE	8 000			
VACUUM CLEANER	HEAD OFFICE	4 000			
WATER DISPENSER	HEAD OFFICE	2 000			
MICROWAVE	HEAD OFFICE	3 000			
AIRCON-3	HEAD OFFICE	31 550			
COMMUNITY AND SOCIAL SERVICES					
CHAIRS, TABLES- HALL	HEAD OFFICE	150 000			
DESKTOP	HEAD OFFICE	10 000			
FURNITURE	HEAD OFFICE	000 08			
ALMPY a gree	WARD 1	150 000			
FENCING OF CEMETRIES	ALL	400 000			
		COO OUS			

7.0

67 742 200 80 742 200 40 500 000 27 242 200.00 13 000 000 13 000 000 AMOUNT AMOUNT **AMOUNT** 76 236 900 13 000 000 13 000 000 37 300 000 25 936 900,00 63 236 900 AMOUNT AMOUNT AMOUNT 6 723 442 500 000 906 048 12 629 208 68 263 798 00 4 468 010 4 468 010 13 000 000 13 000 000 37 629 490 13 146 298 AMOUNT AMOUNT AMOUNT 2 695 700 50 000 650 000 800 000 9 891 249 50 1 145 700 50 000 200 000 AMOUNT AMOUNT AMOUNT WARD 1 AND 2 HEAD OFFICE HEAD OFFICE ALL WARDS ALL WARDS ALL WARDS ALL WARDS ALL WARDS WARD 1, 2 WARD 4 WARD 1 WARD 1 WARD 4 WARD 3 AL AL CAPITAL EXPENDITURE CAPITAL EXPENDITURE SMALL TOWN REVITALIZATION WATER SERVICE WSARWSP Feasibilty Study - Bulk Pipeline 60in 1 Backhoe front end loader Valencia Bulk Water Supply CAPITAL EXPENDITURE Paterson Road Upgrade small town- kirkwood Electricity Networks **Emsengeni Roads** TOTAL CAPITAL TOTAL CAPITAL ABP A PA TOTAL CAPITAL Paterson WWT asbuilt cabinent ELECTRICITY fling cabinent PMU OFFICE 4 ton tip truck SEWERAGE chery picker equipment TOTAL

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Sundays River Valley Municipality